



FORM 1
Building Act 1993
Building Regulations 2018
Regulation 24
APPLICATION FOR A BUILDING PERMIT

TO: BG 4 BUILDING APPROVALS
Ben Griffith BS-L 46690

From: Owner* or Agent Acting for Owner*

* *delete if inapplicable*

Name _____ Company _____
Postal Address: _____ Postcode: _____
Telephone No: _____ Fax No: _____ Mobile No: _____
E-mail: _____

Is the above Address for serving of documents the same as above **Yes / No**

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies **Yes / No**

Contact person _____ Telephone _____

Land owned by the Crown or a Public Authority **Yes / No**

Lessee responsible for building work

Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee **Yes / No**

Ownership Details: (Names as stated on title)

Owner(s): _____ ACN / ARBN _____
Postal Address: _____ Postcode: _____
Contact Person: _____ Telephone: _____
Email: _____

Property Details: - (Information from title of land or Rates Notice)

Number: _____ Street/Road: _____ City/Town: _____ Postcode _____
Lot/s: _____ LP/PS: _____ Crown Allotment: _____ Section: _____
Volume: _____ Folio: _____ Parish: _____ County: _____ Municipal District _____
Allotment Area (*for new dwellings only*) _____ m²

Land owned by the Crown or a public Authority **Yes/ No**

Builder: (If Known)

Name: _____ Business Name: _____
Address: _____
Telephone: _____ Fax: _____ E-mail: _____
Building Practitioners Registration no: _____

If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (If applicable).

***Natural person for service of directions, notices and orders** (if builder is a body corporate)

Name _____ Telephone _____

Postal address _____ Postcode _____

Building Practitioners or Architect engaged to prepare documents for this permit:

(List any building practitioner or architect engaged to prepare documents forming part of the application for this permit)

Name: _____ Category/Class: _____ Registration: _____

Name: _____ Category/Class: _____ Registration: _____

Name: _____ Category/Class: _____ Registration: _____

Nature of Building Work: (Tick item(s) applicable / if other provide description)

<input type="checkbox"/>	Construction of new building	<input type="checkbox"/>	Alterations to an existing building
<input type="checkbox"/>	Demolition of building	<input type="checkbox"/>	Removal of a building
<input type="checkbox"/>	Extension to an existing building	<input type="checkbox"/>	Change of use of an existing building
<input type="checkbox"/>	Re-erection of a building	<input type="checkbox"/>	Construction of swimming pool or spa barrier
<input type="checkbox"/>	Construction of swimming pool or spa	<input type="checkbox"/>	Other (give description)

Proposed Use of Building⁴: _____

What is the building (ie Dwelling, garage Extension Dwelling – Lounge Bedroom etc) and what is its proposed use)

Owner Builder⁵ (If Applicable)

I intend to carry out the work as an Owner Builder?

Yes / No – If No go to Cost of Building Work

The cost of works is less than \$16,000 and I have completed the **Owner Builder Declaration and I understand my responsibilities.** **Yes / No**

The cost of works is more than \$16,000 and I have submitted a **Certificate of Consent from the Victorian Building Authority for the proposed works.**

Yes / No – If Yes Certificate No if known: _____

Cost of Building Work

Is there a contract for the building work? **Yes/No** If Yes, State the contract price: \$ _____

If No, state estimated cost of building work including the cost of labour and materials and attach method of estimation to enable the building surveyor to confirm the estimated the cost of the building work: \$ _____

Stage of Building Work: (If application is to permit a stage of the building work)

Extent of Stage: _____ Cost of Work for this Stage: \$ _____

Signature of Applicant: _____ **Date:** _____

Notes:

Note 1.-Building Practitioner means – a) building surveyor; or b)building inspector; or c)quantity surveyor; or d) an engineer engaged in the building industry; or e) a draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or f) a builder including a domestic builder; or g) a person who erects or supervises the erection of prescribed temporary structures ; or h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners – but does not include an i) an architect ; or j) a person (other than a domestic builder) who does not carry on the business of building

Note 2. - Include building practitioners with continuing involvement in the building work.

Note 3. -Include only building practitioners with no further involvement in the building work.

Note 4. - The use of the building may also be subject to additional requirements under the other legislation such as the Liquor Control Reform Act 1998 and the Dangerous Goods Act 1985.

Note 5. - If an owner-builder there are restrictions on the sale of the building under section 137B of the Building Act 1993. Section 137B prohibits an owner-builder from selling a building on which domestic building work has been carried out within 6½ years from the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Victorian Building Authority maintains a current list of domestic insurance providers.