

OWNER BUILDER DECLARATION FORM



Site Address: _____

As an owner builder, the following responsibilities may relate to my project.

1. Any contractor/s engaged for certain work where the value exceeds \$10,000, (i.e. concreters, bricklayers, carpenters, cabinet makers, roof tilers etc.) are required to be registered practitioners.
2. When using certain tradespersons where the value of the work exceeds \$10,000 a written (major domestic) building contract must be entered into.
3. When using certain tradespersons where the value of the work exceeds \$16,000 they must provide warranty insurance (cover provides 6 years for structural and 2 years for nonstructural work).
4. Owner Builders must obtain a 'Certificate of Consent' from the Building Practitioners Board in order to obtain a building permit to carry out domestic building work valued over \$16,000. Please contact the Victorian Building Authority on 1300 815 127 for an information kit.
5. If a new building practitioner is engaged after a building permit has been issued the owner must notify the relevant building surveyor within 14 days of the engagement.
6. If a new builder has been engaged for domestic works for which a building permit has been issued, the new builder must notify the relevant building surveyor in writing of their required insurance details (for work over \$16,000) as soon as practicable.
7. When property protection works are required, the owner must obtain insurance to protect the adjacent neighbor(s) both during construction and for a period of 12 months after completion of the work.
8. Prior to entering into a contract of sale for a home built by an owner builder, which is less than 6.5 years old from the date of completion, the owner must:
 - (a) obtain an inspection report from a prescribed practitioner that lists the details, conditions, defects and incomplete works; and
 - (b) obtain the prescribed warranty cover for the works, which will cover the time remaining of the 6.5 year period, which commences from the completion date of the works. *This report should be not more than six months old at the time the contract of sale is signed, in accordance with Section 137B, Building Act 1993.*
9. As an owner/builder the owner is expected to have the expertise of a builder. The relevant building surveyor is responsible for enforcement and carrying out the mandatory inspections only and is not a building consultant.
10. A person must not knowingly make any false or misleading statement or provide any false or misleading information to a person or body carrying out any function under the Act or Regulations. This will incur a penalty.

I have read and understood the above requirements of an owner builder.

Print name: _____

Signed: _____ Date: _____